



## Job Description

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Title: **Public Works Seasonal Worker**  
Department: Public Works  
Representation: IBEW (if over 960 hours worked)  
FLSA Status: Non-Exempt

**Description:** This position performs work under the immediate supervision of the Leads and Supervisors. This position performs a variety of routine manual duties in the construction, maintenance, and repair work of utility systems and related services; and operates a variety of equipment and tools. Additionally, the incumbent could be responsible for the operation of mowers, both push and riding; maintaining flowers, lawns, and shrubs in City Right-of Ways and in and around municipal facilities and routine maintenance duties. The position assists the public works crew in work of a general nature and as a ground's person. This position requires consistent, in-person attendance on the job site.

This position can be classified as a general laborer position, required to be knowledgeable in working with a variety of small tools and be able to work independently. Must be oriented toward community service.

**Duration:** For an employment range of not more than 960 hours.

**Minimum Qualifications:** Must be at least 18 years of age. Must have a high school diploma or GED. Must obtain Flagging and Traffic Control Certificate within 30 days of hire.

**Special requirements:** Must have a valid Washington State driver's license.

**Tools and Equipment:** The incumbent may be required to use the following tools and equipment: Motorized vehicles and equipment, including pickup truck, utility truck, tamper, plate compactor, mowers, common garden and lawn tools, saws, pumps, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, ditch witch.

**Physical Requirements:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk, stand, hear, walk, use hands and fingers; handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel or crouch. The employee may lift and/or move 60 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this position include close vision and the ability to adjust focus.

**Work Environment:** Work is performed both outside and inside, and employees are regularly exposed to traffic and differing weather elements. The noise level in the work environment is usually moderately loud when in the field.

This description was prepared to indicate the general nature, kinds of activities, and levels of work difficulty typically required. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and/or qualifications required of employees assigned to this position. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or is a logical assignment to the position. Individuals may perform other duties as assigned.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The City of Milton is an equal opportunity employer and does not discriminate based on disability, race, marital status, gender, religion, age, or national/ethnic origin.

*This job description does not constitute an employment agreement between the City and the employee and is subject to change by the City as the needs of the City and the requirements of the job change.*